

## Supplier validation form

Please fill in completely:

**Company name**

**Brand Name (e.g. main brand name)**

**Business type**

Manufacturer

Trader

Trademark owner

Distributor

Other

**Product category**

PC components

Videosurveillance CCTV

Mobile phones and accessories

PC periphery

Network equipment

Home Appliances

Software

Notebooks

A-brand PC

Other

**Company website**

**Legal address of the Company**

**Office address**

**VAT number**

**Tax number**

**Company director**

Name

E-mail

Telephone

**Company Founders/Beneficiary**

Name

E-mail

Telephone

**Sales manager / Purchase manager**

Name

E-mail Telephone Messenger

**Marketing manager** Sales manager / Purchase manager

Name

E-mail Telephone Messenger

**Financial manager** Sales manager / Purchase manager

Name

E-mail Telephone Messenger

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**Logistic information**

**Warehouse address**

**Warehouse contact person**

E-mail Telephone Messenger

**Shipping terms (Incoterms 2020)** EXW FCA FOB

Other

## Financial information

### Payment terms

100% prepaid	30/70%	20/80%	
before ETA	before ETD		
Credit Line	Telex Release	Deposit	Other

### Credit Line conditions

#### Insurance companies

Coface	Atradis	Sinosure
Hermes	Other	

### In-house Credit Line / Internal Credit

Yes No

### Payment from third-party companies

Yes No

### Bank details

Bank name

Bank address

Account number

IBAN

SWIFT

Notes (special conditions )

## Warranty Terms, RMA

RMA conditions in contract	Direct discount
Credit Note	No-warranty (discount %)
Spare parts	

## Terms of post-warranty service

### RMA manager

Name

E-mail

Telephone

Messenger

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### List of requested documents (scan-copies):

Company registration certificate	File with standard contract
VAT number certificate	Trade mark registration certificate (if you have own TM)
Director's passport	Company registration address

By registering as new supplier, you agree that Itlead GmbH may store and process the personal data provided above.

<https://itlead.de/en/impressum/>

Furthermore, by submitting the new supplier registration, you declare that you will comply with the applicable national and international export regulations when selling goods and that you will not deliver the goods directly or indirectly to persons or companies or to countries that are subject to an embargo or sanction.

<https://itlead.de/en/datenschutzerklaerun/>

Date

Place